

CELEBRATIONS

Weddings • Bar/Bat Mitzvahs • Sweet 16s • Proms & More

WEDDING PLANNING CALENDAR

PAGE 1

NINE TO TWELVE MONTHS PRIOR

- Determine budget
- Choose date & time
- Announce engagement in newspaper
- Decide if wedding will be formal or casual
- Make guest list
- Visit bridal shows
- Research reception locations
- Book reception location and/or tent
- Find caterer if one is not provided
- Research ceremony locations
- Book ceremony location
- Book wedding officiant/clergy person & determine rehearsal time
- Book band or DJ
- Block out hotel rooms for out-of-town guests
- Decide on size of bridal party
- Research bridal gown
- Research groom's tuxedo/suit
- Research bridesmaids' dresses
- Research attire for groomsmen
- Research photographer/videographer
- Book photographer/videographer
- Research florists
- Create registry

SIX TO NINE MONTHS PRIOR

- Finalize guest list
- Invite attendants
- Purchase bridal gown
- Purchase groom's tuxedo/suit
- Purchase bridesmaids' dresses
- Have groomsmen measured for & reserve tuxedos
- Choose bridal accessories: headpiece, veil, shoes, bag, undergarments, hosiery
- Research honeymoon
- Book florist
- Order wedding cake if not provided
- Book location for rehearsal dinner
- Research wedding transportation
- Book wedding transportation
- Renew/apply for passports

FOUR TO SIX MONTHS PRIOR

- Make physical appointments
- Check requirements for marriage license
- Shop for wedding rings
- Select & order invitations & stationery
- Confirm all attire has been ordered
- Begin shopping for trousseau
- Make honeymoon reservations
- Make hair, nail, massage, makeup appointments

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TWO TO FOUR MONTHS PRIOR

- ___ Confirm menu with caterer
- ___ Prepare directions to ceremony & reception
- ___ Purchase wedding rings
- ___ Purchase wedding guest book
- ___ Plan bridesmaids' luncheon & any other parties
- ___ Choose printer for wedding program
- ___ Finalize details with florist, photographer, videographer, musicians, etc.
- ___ Confirm wedding cake details

SIX TO EIGHT WEEKS PRIOR

- ___ Mail invitations & announcements
- ___ Get details for wedding announcement in newspaper
- ___ Set appointment with photographer for formal portraits
- ___ Select and purchase attendant gifts
- ___ Purchase gift for the bride/groom
- ___ Schedule final gown fitting

FOUR TO SIX WEEKS PRIOR

- ___ Purchase going away outfit
- ___ Pick up wedding rings
- ___ Acquire wedding accessories: ring pillow, goblets, garter belt, candles, bag for breaking the glass
- ___ Make seating chart/placecards
- ___ Choose music for ceremony & first dance, parent dances & party

TWO WEEKS PRIOR

- ___ Move wedding gifts to your new home
- ___ Complete name changes & address changes
- ___ Confirm guest accommodations
- ___ Get marriage license

ONE WEEK PRIOR

- ___ Review seating details with ushers
- ___ Confirm all wedding attire fits
- ___ Confirm seating arrangements
- ___ Confirm honeymoon reservations
- ___ Pack for honeymoon
- ___ Call any guests that have not yet responded
- ___ Give final head count to caterer
- ___ Delegate responsibilities to individuals for wedding day
- ___ Finalize rehearsal dinner arrangements
- ___ Present wedding party gifts

ONE DAY PRIOR

- ___ Get manicure/pedicure/massage
- ___ Make sure you have necessary paperwork (license, tickets)
- ___ Review last minute details
- ___ Get to bed early

YOUR BIG DAY

- ___ Eat properly
- ___ Allow plenty of time for dressing
- ___ Enjoy your special day